

Dear Friends,

Please find below and attached the information for the

**23rd EKF/FIK European Zone Referee Seminar,
Brussels, Saturday 1st and Sunday 2nd of February 2014.**

Around this, there will be *ji-geiko* sessions, partly in the presence of a ZNKR delegation. There will also be a Kendo examination session from 1st to 7th Dan on Sunday.

The Referee Seminar is organised for:

- **Official national Referee candidates** for the next European Kendo Championships 2014 in Clermont-Ferrand, France. **Please note that the maximum number of official candidates is six (6) per country.**
- **Referees** (5th Dan or over) with international or confirmed national refereeing experience; eventual exceptions to this rule may be granted by the EKF Technical Director on special demand.

All referees shall bring their own flags to the seminar.

- All experienced **kendoka** of sufficient level for the *shiai* practice may participate without Seminar fee.

Like in the latest edition in 2013, all fighters who are confirmed (recent past or present) national team members or prospects, with at least sandan level, will be subsidised by the EKF by providing free accommodation, meals and free Dinner Party. Only travelling costs remain to be paid by these national team level fighters or their countries. National Federations shall confirm the adequate level and status in the registration.

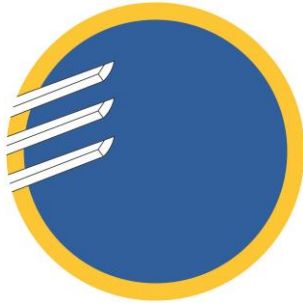
Please let us have a rough and preliminary estimate on the number of people staying at the ADEPS at your earliest convenience (<mailto:secretary@ekf-eu.com>).

We look forward to meet you all next year in Brussels.

Sincerely Yours,

Jean-Pierre RAICK
EKF Technical Director

Pekka NURMINEN
EKF Secretary-General



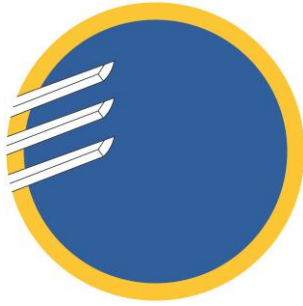
1. Information on the seminar:

The venue is the

ADEPS Sports Centre “Forêt de Soignes”,
Chaussée de Wavre 2057, 1160 BRUSSELS (Auderghem).
Telephone: +32.2.672.22.60 | Fax: +32.2.672.19.39.
<http://www.csfds.be/> info@csfds.be

Seminar price:

- The **Seminar fee for Referees (Official Candidates and others)** is EUR 80,00 (including Dinner Party on Saturday)
- By decision of the EKF Board of Officers, all fighters who are confirmed (recent past or present) national team members or prospects, with at least sandan level, will be subsidised by the EKF by providing free accommodation, meals and free Dinner Party. Only travelling costs remain to be paid by these national team level fighters or their countries. National Federations shall confirm the adequate level and status in the registration.
- There is no seminar fee for other **competitors** either, only lodging and food expenses.
- Accommodation prices at ADPES: The price/person/night is EUR 30,00, breakfast included.
- Accommodation outside ADEPS: The participants are naturally free to use accommodation outside ADEPS at their own expenses.
- Meals:
 - **Breakfasts** are included in the accommodation prices.
 - For **lunch on Saturday and Sunday**, the price is EUR 10 per person.
 - **Dinner Party** on Saturday night at the ADPES is included in the seminar fee for the two groups of referees. The dinner party on Saturday is free for national team level competitors. Other participants who wish to participate in the Dinner party will be charged EUR 20.
 - **ALL OTHER MEALS** (for example lunches and dinners on Thursday and Friday and on Sunday evening) must be organised individually by participants.



You can see the individual prices following the indications in the 'Prices' row on the PDF-Printout form available upon online-registration, e.g.:

- **Referees' program:** Arrival on Friday (FRI) evening for the *ji-geiko*, take all organised meals (lunches and dinner party) and stay until Sunday (SUN) afternoon; the all-inclusive price will be **EUR 160,00** (including seminar fee with Dinner party, accommodation for two nights with breakfast and two lunches).
- **National team level competitors' program:** Arrive on FRI evening for the *ji-geiko*, take all organised meals and stay until SUN afternoon; the all in price will be **EUR 0,00** (including shiai practice, accommodation for two nights with breakfast, Dinner Party and two lunches).
- **Other participants** who take part in *ji-geiko* and shiai, but are not confirmed national team level fighters: Arrive on FRI evening for the *ji-geiko*, take all organised meals and stay until SUN afternoon; the all in price will be **EUR 100,00** (including possibility to practice *ji-geiko* and shiai, accommodation for two night with breakfast, Dinner Party and two lunches).

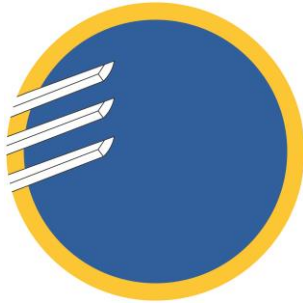
Arrival is possible starting THU and departure can be SUN evening or MON morning.

2. Information on the examination:

The Dan grading examination 1st to 7th Dan will be held on Sunday 2nd February 2014 in the afternoon (subscription & registration fees according to the **EKF Grading Rules**¹).

All candidates for dan examination - without exception - are asked to confirm their registration (see below) and presence (and hand in their yellow cards, if applicable) at the latest on Saturday between 18:30 and 19:30 (*personally or via a country representative*) with the EKF Secretary or the EKF Treasurer. The candidates must be ready in the Hall2 one hour before the start of the examination on Sunday. The provisional starting time of the examination is 14:00 (i.e. please be there at 13.00 at the latest). Please follow the announcements for possible changes of timetable.

¹ <http://www.ekf-eu.com/documents/2010-EKF%20GRADING%20RULES.pdf>



3. Registration and Payment

Registration deadline for the seminar, for dan examinations and related payments (to be received!) is 15 January 2014 at the latest. All subscriptions to the seminar will be accepted in the order of arrival and receipt of payment, whatever is later. Prior to payment the registration cannot be accepted.

Registration **to the examination** shall be made via EKF website http://www.ekf-eu.com/members/ekf_event.cfm; registration **to the examination** shall be made via EKF website http://www.ekf-eu.com/members/ekf_exam.cfm.

For the Seminar: Please go to “Event Registration” and select “EKF Kendo Referee Seminar 2014” and follow the instructions there. Most important is the selection of registration type (“Shinpan S1, S2, Competitor F1, F2 or Guest AG”). You can print a (PDF) list of registered persons that will show the amounts that need to be transferred to the EKF account. The only further document to be sent is the “EKF EKC Referee & Jury Candidates Reply Form (MS Excel)”, also to be faxed to the EKF TD.

The official referee candidates and candidates for grading panels for the upcoming championships should be announced separately on the attached Referee Reply Form which shall also be FAXED to the EKF Technical Director (FAX. NR: +33-3-2074-2744). The names of the judges who are available to take part in the grading juries at the Referee Seminar should be announced by indicating ‘Y’ in the “Grading Jury” column on the seminar subscription form.

Payment (seminar AND examination) shall be made **exclusively** to the EKF account in advance **by the same date**, grouped by country. Please clearly indicate the country.

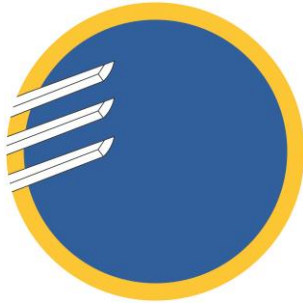
BNP Paribas Fortis Bank, Brussels

Account holder's name: EKF AISBL

Account number: BE45 0016 9470 5689

BIC code: GEBABEBB

Please pass this information on to the clubs in your country, mentioning especially that all subscriptions to the seminar and the examinations have to be made by the **National Federation**. It is not advised for private practitioners to contact EKF directly.



4. SEMINAR SCHEDULE

| | | |
|-----------------|---|-----------|
| Friday | 31 January 2014 | |
| | ARRIVAL & INSTALLATION | ADEPS |
| 19:00-21:00 | FREE JI-GEIKO Dinner (individual organisation or in the Cafeteria) | H2 HALL |
| Saturday | 1 February 2014 | |
| 08:00-09:00 | Breakfast (tbc) | Cafeteria |
| 09:30-12:00 | REFEREE SEMINAR | H2 HALL |
| 12:30 | Lunch | 1st Floor |
| 14:00-17:00 | REFEREE SEMINAR | H2 HALL |
| 17:10-18:00 | KEIKO | H2 HALL |
| 19:30 | Dinner party | 1st Floor |
| Sunday | 2 February 2014 | |
| 08:00-09:00 | Breakfast | Cafeteria |
| 09:30-11:30 | REFEREE SEMINAR | H2 HALL |
| 11:30-12:30 | KEIKO & CLOSING CEREMONY | H2 HALL |
| 13:00 | Lunch | 1st Floor |
| 14:00-17:00 | DAN GRADING EXAMINATION Dinner (individual organisation or in the Cafeteria) | H2 HALL |
| Monday | 3 February 2014 | |
| 09:00-10:30 | Breakfast for those staying until Monday CHECK OUT & DEPARTURE | Cafeteria |

Note: Subject to changes. See EKF Website and/or display at ADEPS during the event.

Attachment:

1. 2014 EKF EKC Referee & Jury Candidates Reply Form (MS Excel)