



Dear Friends,

Please find below and attached the information and subscription forms for the

**26th EKF/FIK European Zone Referee Seminar, Brussels,  
Saturday 4th and Sunday 5th of February 2017.**

Around this, there will be *ji-geiko* sessions, partly in the presence of a ZNKR delegation. There will also be a Kendo examination session from 1st to 7<sup>th</sup> Dan on Sunday 5 February 2017.

The Referee Seminar is organised for:

- **Proposed Official Referees** for the next European Kendo Championships in Budapest, Hungary, in 2017. (So called RED GROUP)

**Please note that the maximum number of official candidates is five (5) per country.**

- **Referees** (5<sup>th</sup> Dan or over) with international or confirmed national refereeing experience; possible exceptions to this rule may be granted by the EKF Technical Director on duly justified special demand. (So called BLACK GROUP)

All referees shall bring their own flags to the seminar.

- **30 experienced national team level fighters of at least sandan level**, for the *shiai* practice.

**Maximum number of national team level players is three (3) per country. Total number of fighters will be limited to 30 fighters. Registration possibility will close when the number of 30 fighters is reached.**

This limitation is the same which was applied in the 2016 edition of the Referee Seminar. Feedback from the fighters and the seminar participants was very positive.

Fighters will be subsidised by the EKF by providing free accommodation, free lunches and free Dinner Party. Only travelling costs remain to be paid by National Federations. **Federations must assure adequate level of fighters. They must be fit and prepared for EKC competition level matches.**



**Other persons, i.e.**

- kendoka not in national team fighter category,
- kendoka willing to participate dan examinations,
- accompanying persons

are invited to participate in ji-geiko only (Friday evening, Saturday evening, Sunday after seminar). They are welcome to join the dinner party on Saturday evening at price of 30 euro, upon prior notification.

**As the ADEPS accommodation capacity is further reduced, all beds are reserved for seminar participants in order of priority categories and in the order of registration.**

**See instructions attached.**

We look forward to meet you all next year in Brussels.

Sincerely Yours,

**Jean-Pierre RAICK**  
EKF Technical Director

**Pekka NURMINEN**  
EKF Secretary-General



## 1. Information on the seminar:

The venue is the

**ADEPS Sports Centre “Forêt de Soignes”**,  
Chaussée de Wavre 2057, 1160 BRUSSELS (Auderghem).  
Telephone: +32.2.672.22.60 | Fax: +32.2.672.19.39.  
<http://www.csfds.be/>      [info@csfds.be](mailto:info@csfds.be)

Seminar price:

- **Seminar fee for Referees (Official and others)** is EUR **40,00** (including Dinner Party on Saturday). The fee remains the same as 2015 and 2016.
- Fighters who are confirmed national team members with at least sandan level, up to the level of 30 fighters first come first served, will be subsidised by the EKF by providing free accommodation for two nights, lunches and Dinner Party. Only travelling costs remain to be paid by these fighters or their countries. National Federations shall confirm the adequate level and condition in the registration. **Maximum number of fighters per country is three (3) and total number is thirty (30).**

Accommodation prices at ADEPS (all nights for referees, extra night for fighters):

- **The price/person/night is EUR 40,00, breakfast included.**
- The price is 10 euros more than in previous years. The room prices are higher due to changes in service level (two person rooms with individual showers). It covers also the late check-out from the rooms.

### **IMPORTANT ON ACCOMMODATION in ADEPS:**

**Accommodation capacity is very much reduced compared to last years. The EKF has at its disposal only 88 beds. Of these, 36 bed are reserved for the fighters, for the ZNKR Delegation and for the Organisation. The remaining 52 beds are reserved as priority to the RED GROUP. Remaining beds are given to the BLACK GROUP.**

**The beds are allocated to the RED GROUP members according to “first come, first served” principle. Thus, the RED GROUP registration system will close the registration to the ADEPS accommodation once the limit of 52 persons is reached.**

**If the payment is not received by the deadline (15 December 2016), the bed reservation will be released for the next ones in line (remaining RED GROUP or BLACK GROUP participants in the order of registration).**

**This means, that NO ACCOMPANYING PERSONS are registered for the accommodation in ADEPS. No spouses, no friends, no accompanying kendoka, NOBODY. NO EXEPTIONS. PLEASE DO NOT ASK.**



Accommodation outside ADEPS:

All participants are naturally free to use accommodation outside ADEPS at their own expenses.

**All persons who are not FIGHTERS OR RED GROUP seminar participants must take care of their own accommodation outside ADEPS. If there are remaining beds in ADEPS, they will be allocated to the BLACK GROUP referees in the order of registration.**

Meals:

- Breakfasts at ADEPS are included in the accommodation.
- For lunch on Saturday and Sunday, the price is EUR 10 per person. Lunch is offered free of charge for registered national team level fighters.
- Dinner Party on Saturday night at the ADEPS is included in the seminar fee for the two groups of referees.
- The dinner party on Saturday is free for national team level competitors.
- Other participants who wish to participate the Dinner party will be charged 30 euro. Please register by 15 January 2017 by e-mail to [secretary@ekf-eu.com](mailto:secretary@ekf-eu.com).

ALL OTHER MEALS (for example lunches and dinners on Thursday and Friday and on Sunday evening) must be organised individually by participants.

The registration at EKF website allows a personal schedule. Following is an illustration of standard arrangement, to give you an idea:

- **Referees' program (RED GROUP):** Arrival on Friday (FRI) evening for the *ji-geiko*, take all organised meals (lunches and dinner party) and stay until Sunday (SUN) afternoon; the all-inclusive price will be **EUR 140,00** (including seminar fee with Dinner party, accommodation for two nights with breakfast and two lunches).
- **National team level competitors' program:** Arrive on FRI evening for the *ji-geiko*, take all organised meals and stay until SUN afternoon; **FULLY SUBSIDISED** including shiai practice, accommodation for two nights with breakfast, Dinner Party and two lunches. Additional nights will be charged at price of 40 euro per night.

Arrival is possible starting FRI and departure can be SUN evening or MON morning.

**Registration to seminar is made on-line via EKF website. Please note, that registration of a person in Official Referee category S1 (RED GROUP) means official nomination as EKC 2017 Referee Candidate.**

**Official referee candidates might also be requested to be members of an examination jury in Brussels or at the EKC. Composition of panels will be confirmed well in advance, once number of examination candidates is known.**

In registration, prices mentioned above will be totalled up with payment instructions.



## 2. Information on the examination:

The Dan grading examination from 1<sup>st</sup> to 7<sup>th</sup> Dan will be held on Sunday 5th February 2017 in the afternoon (subscription & registration fees according to the **EKF Grading Rules**<sup>1</sup>).

Registration to dan examinations is done via EKF website by the National Federations. See registration info below.

All candidates for dan examination - without exception - are asked to confirm their registration/payment and presence (and hand in their yellow cards, if applicable) at the latest on Sunday at 12.00 with the EKF Secretariat in ADEPS. This can be done by country or club representative.

**NOTE: Non-confirmed and non-paid candidates will be eliminated from the list of candidates after the deadline.**

The candidates must be ready in the Hall H2 one hour before the start of the examination on Sunday. The provisional starting time of the examination is 14:00 (i.e. please be there at 13.00 at the latest). Please follow the announcements for possible changes of timetable.

## 3. Registration, Payment and Cancellation Policy

**Registration to the Seminar will open on 15 November 2016 at 00:00 Central European Time.**

Registration deadline for the **seminar and related payments** is **15 December 2016**.

Registration deadline for dan **examinations and related payments** is **15 January 2017**.

Deadlines will be respected.

Note the following:

**Registrations are done via EKF website.**

Seminar: Please go to “Event Registration” and select “EKF Kendo Referee Seminar 2017” and follow the instructions there. Most important is the selection of registration type (“Shinpan S1, S2, Fighter F). You can print a (PDF) list of registered persons that will show the amounts that need to be transferred to the EKF account.

Examination: Normal procedure via EKF website

[http://www.ekf-eu.com/members/ekf\\_exam.cfm](http://www.ekf-eu.com/members/ekf_exam.cfm)

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<sup>1</sup> <http://www.ekf-eu.com/documents/2010-EKF%20GRADING%20RULES.pdf>



Payments shall be made **exclusively** to the EKF account in advance **by the deadline (seminar 15.12.2016, examination 15.1.2017)**, preferably grouped by country. Otherwise, the registration cannot be accepted. For payments outside Eurozone a cash payment (in euro) on the spot can be agreed, but agreement must be made before respective deadline.

Please clearly indicate the country/club/person and refer to the respective information on the transfer:

EKF Bank account information:

BNP Paribas Fortis Bank, Brussels

Account holder's name: EKF AISBL

Account number: BE45 0016 9470 5689

BIC code: GEBABEBB

And please send details of your transfer (who paid for whom and for what) via e-mail to [treasurer@ekf-eu.com](mailto:treasurer@ekf-eu.com) with cc.: [vice-president@ekf-eu.com](mailto:vice-president@ekf-eu.com)

**THIS IS NEW. READ CAREFULLY!**

**Cancellations:**

**Cancellations made before 15 January 2017 are fully reimbursed.**

**Cancellations made between 15 January and 29 January 2017 (these days included) are reimbursed apart from the costs incurred.**

**Cancellations made after 29 January will not be reimbursed.**

**Cancelled places in the accommodation cannot be “transferred” directly to another participant from the same country. The beds will be allocated to the next person in line according to the principles mentioned above. Accommodation price will be reimbursed if the bed can be “sold” further.**

#### **4. Important notice:**

Please pass this information on to the clubs in your country, mentioning especially that all subscriptions to the seminar and the examinations have to be made by the **National Federation**. It is not advised for private practitioners to contact EKF directly.



## 5. SEMINAR SCHEDULE

<b>Friday</b>	<b>3 February 2017</b>	
	ARRIVAL & INSTALLATION	ADEPS
19:00-21:00	FREE JI-GEIKO Dinner (individual organisation or in the Cafeteria)	H2 HALL
<b>Saturday</b>	<b>4 February 2017</b>	
08:00-09:00	Breakfast	Cafeteria
09:30-12:00	REFEREE SEMINAR	H2 HALL
12:30	Lunch	Cafeteria
14:00-17:00	REFEREE SEMINAR	H2 HALL
17:10-18:00	KEIKO	H2 HALL
19:30	Dinner party	Cafeteria
<b>Sunday</b>	<b>5 February 2017</b>	
08:00-09:00	Breakfast	Cafeteria
09:30-11:30	REFEREE SEMINAR	H2 HALL
11:30-12:30	KEIKO & CLOSING CEREMONY	H2 HALL
12.00	DEADLINE FOR CONFIRMATION OF PRESCENCE IN THE DAN EXAMINATION	H2 HALL
13:00	Lunch	Cafeteria
14:00-17:00	DAN GRADING EXAMINATION	H2 HALL

**Note: Subject to changes. See EKF Website and/or display at ADEPS during the event.**