



Dear Friends,

Please find below and attached the information and subscription forms for the

**27th EKF/FIK European Zone Referee Seminar, Brussels,
Saturday 3rd and Sunday 4th of February 2018.**

Around this, there will be *ji-geiko* sessions, partly in the presence of a ZNKR delegation. There will also be a Kendo examination session from 1st to 7th Dan on Sunday 4th February 2018.

The Referee Seminar is organised for:

- **Official Referees** to be proposed for the next World Kendo Championships 2018 in Incheon, Korea, as well as potential referee candidates for next European Kendo Championships in 2019. Presence in 2018 Referee Seminar will be a consideration in selecting 2019 EKC Referees. (So called RED GROUP)

Please note that the maximum number of official candidates is five (5) per country.

- **Referees** (5th Dan or over) with international or confirmed national refereeing experience; possible exceptions to this rule may be granted by the EKF on duly justified special demand. (So called BLACK GROUP)

All referees shall bring their own flags to the seminar.

- **30 experienced national team level fighters of at least sandan level**, with sufficient and proven experience from the WKC/EKC or international tournaments for the *shiai* practice.

Maximum number of national team level players is three (3) per country. Total number of fighters will be limited to 30 fighters. Registration possibility will close when the number of 30 fighters is reached.

Fighters will be subsidised by the EKF by providing free accommodation, free lunches and free Dinner Party. Only travelling costs remain to be paid by National Federations. **Federations must assure adequate level of fighters. They must be fit and prepared for EKC competition level matches. EKF reserves possibility to reject registration if the level or experience of the fighter is not considered adequate.**

Other persons, i.e.

- **kendoka not in national team fighter category,**
- **kendoka willing to participate dan examinations,**
- **accompanying persons**



EUROPEAN KENDO FEDERATION

ヨーロッパ剣道連盟

are invited to participate in ji-geiko only (Friday evening, Saturday evening, Sunday after seminar). They are welcome to join the dinner party on Saturday evening at price of 30 euro, upon prior notification.

We look forward to meeting you all next year in Brussels.

Sincerely Yours,

Pekka NURMINEN
EKF Secretary-General



1. Information on the seminar:

The venue is the

ADEPS Sports Centre “Forêt de Soignes”,
Chaussée de Wavre 2057, 1160 BRUSSELS (Auderghem).
Telephone: +32.2.672.22.60 | Fax: +32.2.672.19.39.
<http://www.csfds.be/> info@csfds.be

Seminar price:

- **Seminar fee for Referees (Official and others)** is EUR **40,00** (including Dinner Party on Saturday). The fee remains the same as in previous years.
- Fighters who are confirmed national team members with at least sandan level, up to the level of 30 fighters first come first served, subject to EKF approval of the registration, will be subsidised by the EKF by providing free accommodation for two nights (FRI / SAT / SUN), lunches and Dinner Party. Only travelling costs remain to be paid by these fighters or their countries. National Federations shall confirm the adequate level and condition in the registration. **Maximum number of fighters per country is three (3) and total number is thirty (30).**

Accommodation prices at ADEPS (all nights for referees, extra night for fighters):

- **The price/person/night is EUR 40,00, breakfast included.**

IMPORTANT ON ACCOMMODATION in ADEPS:

Accommodation capacity is limited, although similar problems as last year are not foreseen. The capacity is a priori reserved for referee seminar participants, i.e. Fighters, Red Group Referees and Black Group Referees.

This means, that NO ACCOMPANYING PERSONS or other persons not participating in the seminar are registered for the accommodation in ADEPS. If after the registration and verification of payments, there is still vacant beds/rooms, they can be allocated to accompanying persons upon request.

All participants are naturally free to use accommodation outside ADEPS at their own expenses.

Meals:

- Breakfasts at ADEPS are included in the accommodation.
- For lunch on Saturday and Sunday, the price is EUR 10 per person. Lunch is offered free of charge for registered national team level fighters.
- Dinner Party on Saturday night at the ADEPS is included in the seminar fee for the two groups of referees.
- The dinner party on Saturday is free for national team level competitors.



- Other participants who wish to participate the Dinner party will be charged 30 Euro. Please register by 15th January 2018 by e-mail to secretary@ekf-eu.com.

ALL OTHER MEALS (for example lunches and dinners on Thursday and Friday and on Sunday evening) must be organised individually by participants.

The registration at EKF website allows a personal schedule. Following is an illustration of standard arrangement, to give you an idea:

- **Referees' program (RED GROUP):** Arrival on Friday (FRI) evening for the *ji-geiko*, take all organised meals (lunches and dinner party) and stay until Sunday (SUN) afternoon; the all-inclusive price will be **EUR 140,00** (including seminar fee with Dinner party, accommodation for two nights with breakfast and two lunches).
- **National team level competitors' program:** Arrive on FRI evening for the *ji-geiko*, take all organised meals and stay until SUN afternoon; **FULLY SUBSIDISED** including shiai practice, accommodation for two nights with breakfast, Dinner Party and two lunches. Additional nights will be charged at price of 40 Euro per night.

Arrival is possible starting FRI and departure can be SUN evening or MON morning.

Registration to seminar is made on-line via EKF website. Please note, that registration of a person in Official Referee category S1 (RED GROUP) means official nomination as WKC 2018 Referee Candidate and an intention to nominate the person as EKC 2019 candidate. The registration to the Red Group is also considered as declared availability to referee at the WKC in Incheon, Korea. Please make sure that this is the case.

Official referee candidates might also be requested to be members of an examination jury in Brussels or at the EKC. Composition of panels will be confirmed well in advance, once number of examination candidates is known.

In registration, prices mentioned above will be totalled up with payment instructions.

2. Information on the examination:

The Dan grading examination from 1st to 7th Dan will be held on Sunday 4th February 2018 in the afternoon (subscription & registration fees according to the **EKF Grading Rules**¹).

Registration to dan examinations is done via EKF website by the National Federations. See registration info below.

All candidates for dan examination - without exception - are asked to confirm their registration/payment and presence at the latest on Sunday by 12.00 with the EKF Secretariat in ADEPS. This can be done by country or club representative.

¹ <http://www.ekf-eu.com/documents/2010-EKF%20GRADING%20RULES.pdf>



NOTE: Non-confirmed and non-paid candidates will be eliminated from the list of candidates after the deadline.

The candidates must be ready in the Hall H2 one hour before the start of the examination on Sunday. The provisional starting time of the examination is 14:00 (i.e. please be there at 13.00 at the latest). Please follow the announcements for possible changes of timetable.

3. Registration, Payment and Cancellation Policy

- **Registration to the Seminar will open on 1st November to 30th November 2018.**
- The registrations will be checked 1st December to 10th December 2018.
- Invoices will be made available at the website from 11th December 2018, deadline for the **seminar related payments** is **22nd December 2018.**
- Registration deadline for dan **examinations and payments** is **15th January 2018.**
- Deadlines will be respected.
- **Registrations are done via EKF website.**

Seminar: Please go to “Event Registration” and select “EKF Kendo Referee Seminar 2018” and follow the instructions there. Most important is the selection of registration type (“Shinpan S1, S2, Fighter F). You can print a (PDF) list of registered persons that will show the amounts that need to be transferred to the EKF account after checking period.

Please check the pictures of the Red Group Shinpan uploaded to the EKF Website and change / upload as necessary!

Examination: Normal procedure via EKF website

Payments shall be made **exclusively** to the EKF account in advance **by the deadline (see above)**, preferably grouped by country. Otherwise, the registration cannot be accepted. For payments from outside Eurozone it is already possible to pay via PayPal to treasurer@ekf-eu.com, however a cash payment (in Euro) on the spot can be agreed, but agreement must be made before respective deadline.

Please clearly indicate the country/club/person and refer to the respective information on the transfer:

EKF Bank account information:	BNP Paribas Fortis Bank, Brussels		
Account holder's name:	EKF AISBL		
Account number:	BE45 0016 9470 5689	BIC code:	GEBABEBB



And please send details of your transfer (who paid for whom and for what) via e-mail to treasurer@ekf-eu.com with cc.: vice-president@ekf-eu.com

CANCELLATION POLICY:

- Cancellations made before 15th January 2018 are fully reimbursed.
- Cancellations made between 15th January and 29th January 2018 (these days included) are reimbursed apart from the costs incurred.
- Cancellations made after 29th January 2018 will not be reimbursed.

Cancelled places in the accommodation cannot be “transferred” directly to another participant from the same country. The EKF Reserves the right to allocate cancelled beds to persons in line. Accommodation price will be reimbursed if the bed can be “sold” further.

4. Important notice:

Please pass this information on to the clubs in your country, mentioning especially that all subscriptions to the seminar and the examinations have to be made by the **National Federation**. It is not advised for private practitioners to contact EKF directly.



SEMINAR SCHEDULE

Friday 2nd February 2018

ARRIVAL & INSTALLATION ADEPS
19:00-21:00 FREE JI-GEIKO H2 HALL

Dinner (individual organisation or in the Cafeteria)

TO ALL PARTICIPANTS: PLEASE BE AT THE HALL H2, 10 MIN BEFORE THE START OF EACH TRAINING!

Saturday 3rd February 2018

08:00-09:00 Breakfast Cafeteria
09:30-12.00 REFEREE SEMINAR H2 HALL
12:30 Lunch Cafeteria
14:00-17:00 REFEREE SEMINAR H2 HALL
17:10-18:00 KEIKO H2 HALL
19:30 Dinner party Cafeteria

Sunday 4th February 2018

08:00-09:00 Breakfast Cafeteria
09:30-11:30 REFEREE SEMINAR H2 HALL
11:30-12:30 KEIKO & CLOSING CEREMONY H2 HALL

**12.00 DEADLINE FOR CONFIRMATION OF PRESENCE
IN THE DAN EXAMINATION H2 HALL**

13:00 Lunch Cafeteria

13:00 DISTRIBUTION OF EXAMINATION NUMBERS H2 HALL

14:00-17:00 DAN GRADING EXAMINATION H2 HALL